

**Parkland Health & Hospital System  
Advanced Practice Council: Meeting Minutes**

**Date:** November 1, 2007

**Place:** 5SS Classroom

**Time:** 4:00 p.m.

**Attendance:** Jan Sumner PNP, Lauren Nelson FNP, Jo Howard FNP, Carol Graham NP, Sharon Reeves NP, Kathy Toto NP, Sylvia Gardner NP

**Absent with Notice:** Diane Schull, CNS, Cheryl Alridge, PNP

**Absent:** Henry Dees, ACNP, Saudamini Devdas, WHNP

<b>Topic Discussed</b>	<b>Discussion/Conclusion</b>	<b>Action Items/ Responsibility</b>
<p>APN of the Year Update &amp; NP week</p>	<p>The APN reception will be held November 14<sup>th</sup> in the MacGregor Day Auditorium. The CEU presentation has been approved and approximately 20 APN's have RSVP. The CEU presentation will now be available for anyone to attend.</p> <p>Diane Schull has verified that GSK will provide refreshments. Dr. Crossley will provide the plaque and will present the award to the recipient.</p> <p>Nurse's Lounge will send a representative to attend the APN reception and the recipient of the award will be interviewed and featured in the December issue. The Nurse's Lounge is also interviewing Janice Lankford, Henry Dees and Casey Branstetter to feature in an upcoming issue.</p>	<p>Jan Sumner will verify that Dr. Crossley or Nurse Recruitment will assist the council with cake and refreshments.</p> <p>Jan will distribute posters via the internet for everyone to post announcing NP week.</p>

<b>Topic Discussed</b>	<b>Discussion/Conclusion</b>	<b>Action Items/ Responsibility</b>
Housewide list of APNs	The list was distributed among attendees of the meeting. Each individual volunteered to complete a portion of the list. Carol Graham will assist with completing the information on L&D triage NP's and Jo Howard will assist with the CRNA's contact information.	Council members should complete their portion of their list and bring it to the next meeting. Jan Sumner will assist with compiling the list.
NEC update	The NEC continues to move towards the magnet level which will allow more representation from RN's and APN's. Individual committee's will now report to the NEC rather than the NEC making decisions and notifying individual committee's. In addition, the NEC will be re-named to the NOC.	
APC Election	<p>The following individuals have offered to represent their areas in the APC council:</p> <p>Carol Graham, NP will represent L&amp;D triage.  Susie Kim, NP will represent OPC Surgery.  Casey Branstetter will represent CRNA's.</p> <p>The election for nursery NP representative will be completed on November 2.</p>	In December the council will elect new officers: President, VP and Secretary.

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Location of Practice Guidelines	<p>The pharmacy is requesting a central location for practice guidelines to assist the pharmacist in determining who has the authority to write for Schedule II drugs for inpatient/ED administration. It has been suggested to place these on-line.</p> <p>The council suggested that Medical Staff Services obtain this information from each APN during the APN's recredentialing process. Each APN could either submit their practice guidelines or sign their name verifying that they have practice guidelines.</p>	Jan will contact Kim in the Medical Staff office regarding the placement of practice guidelines on the intranet.
Available APN positions	<p><b>NP I</b> – Amelia Court, Ortho Clinic  <b>NP II</b> –East Dallas Women's Clinic, Medicine Specialties, Renal Transplant, Hospitalist, HIV Pain Clinic  <b>CRNA</b> –CRNA  PNP- Nursery Services</p>	