

**Parkland Health & Hospital System  
Required Documentation List**

Name: \_\_\_\_\_

MRN: \_\_\_\_\_

**\*\* Please bring back one item from each checked category \*\***

**Identification for Applicant and/or Spouse**

- Driver's license
- Birth certificate
- Department of Public Safety Identification Card
- Student Identification (with picture)
- Employee Identification Card (with picture)
- Foreign Voter's Registration (with picture)
- Social Security card or Award Letter

**Residency**

- Current\* Mortgage Statement
- Most recent Lease Agreement
- Current\* Utility Bills
- Current\* Written Referral from Shelter
- Current\* Letters from state or local agencies (on agency letterhead)
- Current\* billing statements or other business mail
- Current\* Declaration of Residency Form

**Unemployment for Applicant and/or Spouse**

- Current\* Unemployment Award Letter/Check Stubs
- Current\* letters from state or local agencies (on letterhead)
- Physician statement attesting to a physical condition, which precludes you from working
- Texas Workforce Application or documentation

**Family**

- Birth certificate for each minor in the household
- Any minor for whom the adult or spouse has been given the legal responsibility by a court (legal documentation required)
- Local, state, federal government or military record

**Income for Applicant and/or Spouse**

- Employer's name, address, and phone number
- Most recent payroll check stubs:
  - 2 payroll check stubs if paid weekly, bi-weekly or monthly
  - 4 payroll check stubs if employed part-time or if hours vary
- Most recent 1040 Income Tax return (all pages)
- Other income from retirement benefits, social security, Veteran's benefits (current year)
- Any other sources of income must be verified with check stubs or documentation (current\*)
- Employment Verification Form (Current\*)
- Child support documentation

**Assets for Applicant and/or Spouse**

- Current\* Bank Statement
- Current\* Savings Account Statement
- Broker Statement
- Certificate or Dividend statement
- Individual Retirement Account
- Proof of Insurance Policies
- Car Title or Insurance Card
- Property Tax Statement
- Oil, Gas, Mineral Rights (bring statement)

**Debts & Liabilities for Applicant and/or Spouse**

- Vehicle Loan Agreement or Statement
- Loan on other vehicles (bring agreement or statement)
- Other debts or loans (bring statement or credit card statement)
- Statement of pharmacy charges
- Current\* Proof of childcare expense

**\*Current = Within 30 days**

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

**YOU MAY BE ELIGIBLE FOR BENEFITS TO PAY ALL OR PART OF YOUR HOSPITAL BILLS THROUGH ONE OR MORE OF THE VARIOUS STATE AND FEDERAL PROGRAMS.**

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**IF YOU LIVE IN DALLAS COUNTY YOU MAY ALSO QUALIFY FOR DALLAS COUNTY TAX SUPPORTED ASSISTANCE!**

**Call our Customer Service Hotline at (214) 590-4900 to receive information. To apply for any one of these programs please see your Financial Counseling Services Representative at Parkland, one of the Community Oriented Primary Care Clinics, or Parkland Women's Health Centers (Obstetrics/Gynecology).**

**Bluitt-Flowers Health Center**

303 E. Overton Road  
Dallas, TX 75216  
(214) 266-4200  
M-F 7:30 a.m.- 4:00 p.m.

**De Haro-Saldivar Health Center**

1400 N. Westmoreland  
Dallas, TX 75211  
(214) 266-0500  
M-F 8:00 a.m. – 5:00 p.m.

*Parkland Women's Health Center*

(214) 266-0580  
M-F 8:00 a.m. – 4:30 p.m.  
Closed Tuesday

**East Dallas Health Center**

3320 Live Oak  
Dallas, TX 75204  
(214) 266-1000  
M – F 8:00 a.m. – 5:00 p.m.

*Parkland Women's Health Center*

(214) 266-1200  
M-Th 7:30 a.m. – 6:00 p.m.  
Closed Friday

**Garland Health Center**

802 Hopkins  
Garland, TX 75040  
(214) 266-0700  
M – F 8:00 a.m. – 5:00 p.m.

*Parkland Women's Health Center*

(214) 266-0780  
T-Th 8:00 a.m. – 5:00 p.m.  
Closed Monday

**Irving Health Center**

1800 N. Britain Road  
Irving, TX 75061  
(214) 266-3000  
M-Th 7:30a.m. – 6:00p.m.  
F – 8:00a.m. – 5:00p.m.

*Parkland Women's Health Center*

(214) 266-3200  
M-F 8:00 a.m. – 5:00 p.m.  
Closed Wednesday

**Lakewest Women's Health Center**

3737 Goldman St  
Dallas, TX 75217  
(214) 266-0900  
M-F 8:00 a.m. to 4:30 p.m.

*Parkland Women's Health Center*

(214) 266-0900  
M-F 7:30 a.m. – 6:00 p.m.  
Closed Wednesday

**Oak West Health Center**

4444 S. Hampton  
Dallas, TX 75232  
(214) 266-1450  
M-F 8:00 a.m. – 5:00 p.m.

*Parkland Women's Health Center*

(214) 266-1400  
M-F 7:30 a.m. – 6:00 p.m.  
Closed Thursday

**Pediatric Primary Care Center**

6303 Harry Hines Blvd Suite 101  
Dallas, TX 75235  
(214) 266-0110  
M-F 8:00 a.m. – 5:00 p.m.

*Parkland Women's Health Center*

(214) 266-0130  
M-F 7:30 a.m. – 6:00 p.m.  
Sat. 7:30 a.m. – 4:00 p.m.

**Southeast Dallas Health Center**

9202 Elam Road  
Dallas, TX 75217  
(214) 266-1659  
M – F 8:00 a.m. – 5:30 p.m.

*Parkland Women's Health Center*

(214) 266-1500  
M-Th 7:30 a.m. – 6:00 p.m.

**Vickery Health Center**

8224 Park Lane Suite 130  
Dallas, TX 75231

(214) 266-0350  
M-F 8:00 a.m. – 5:00 p.m.  
Sunday 8:00 a.m. – 4:00 p.m.

*Parkland Women's Health Center*

(214) 266-0266  
T-Th 7:30 a.m. – 6:00 p.m.  
F- 7:30 a.m. – 4:00 p.m.

**Parkland Health & Hospital System-Main Campus**

5201 Harry Hines Blvd.  
Dallas, TX 75235

**Financial Counseling Service 1<sup>st</sup> Floor**

M – F 7:00 a. m. – 7:00 p.m.  
Sat. 8:00 a. m. – 4:30 p.m.  
Sunday - CLOSED  
To schedule an appointment please call (214) 590-6877

**OPC Lobby 1<sup>st</sup> Floor**

M – F 7:00 a.m. – 5:00 p.m.  
Sat. & Sun. - CLOSED  
To schedule an appointment please call (214) 590-5210

**Eligibility Center**

4917 Harry Hines Blvd  
Dallas, TX 75235  
(214) 590-2878  
M – F 8:00 a.m. – 7:00 p.m.  
Sat. & Sun. - CLOSED